



# **Bay Human Services Collaborative Council** **Comprehensive Community Strategic Plan**

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Updated: 9.2011

**Bay-Arenac Great Start Collaborative**  
**Early Childhood Ages 0-6**

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# Goals, Strategies, and Action Agenda



**Focus Area:** Social-Emotional Health

**Goal:** Reduce incidences and likelihood of child abuse and neglect

**Resources:** Staff currently assigned to birthing centers, collaborating hospitals and members from the Bay-Arenac GSC

**Responsible Party:** Social & Emotional Health Workgroup, DHS, Nathan Weidner CAC, Bay-Arenac Behavioral Health and Bay Arenac ISD

**Target Date:** 2012

**Progress Measures:** Reduce confirmed incidences of child abuse and neglect

**Status:** In process




**Baseline Data:** Rate (per 1000) of confirmed victims of abuse or neglect:


	<u>Michigan</u>	<u>Bay</u>	<u>Arenac</u>
	11.9	11.1	25.9
		25 of 82	72 of 82


Rank (rank of 1 means county has “best” rate)

Source: Kids Count 2008

Strategy	Action Steps	Resources	Responsible Party	Target Date	Progress Measures	Status
<b>Identify and refer women at risk for Perinatal Mood Disorders</b>	1) Develop & implement a screening process for all local hospitals. Fully implement at Bay Regional Medical first, then Covenant, Tawas and Midland hospitals.	1) Bay Regional Medical center Staff 2) Spectrum Health (Consultation services of Nancy Roberts) 3) Bay Arenac Behavioral Health (BABH) to provide public awareness materials	Social- Emotional Health Work group	Year 1 Year 2 Year 3	Development of screening process and implementation at Bay Regional Implementation at Covenant Begin discussions related to implementation at Tawas and Midland	

<b>Strategy</b>	<b>Action Steps</b>	<b>Resources</b>	<b>Responsible Party</b>	<b>Target Date</b>	<b>Progress Measures</b>	<b>Status</b>
	2) Develop a referral network of providers	1) BABH 2) Counseling agencies in the community 3) Physicians	Social- Emotional Health Work group	Year 1	Compiled list of appropriate providers	
	3) Increase training to physicians regarding medications to treat perinatal mood disorders	1) BRMC staff 2) Parents who have experienced post partum depression 3) Physicians	Social- Emotional Health Work group	Year 1-2	Submit compiled list of dates, trainings and participants	
	3a) Identify and recruit several physicians to help with communicating our message to other physicians			Year 2		
	3b) Conduct several sessions to train physicians			Year 2		
	4) Educate community providers and family members regarding perinatal mood disorders	1) BRMC staff 2) BABH staff 3) Physicians 4) Early Childhood Home Visitors	Social & Emotional Health Work group	Year 1  Year 2	Completed plan with specific objectives including training dates, flyers, PSA's, etc. Begin implementing training plan. Ensure sessions are held in an environment it is inviting such as a resource center, community center, church.	
	4a) Reach out, educate and engage the Friends of the Court, DHS and Systems of Care program representatives			Year 2-3		

<b>Strategy</b>	<b>Action Steps</b>	<b>Resources</b>	<b>Responsible Party</b>	<b>Target Date</b>	<b>Progress Measures</b>	<b>Status</b>
	4b) Reach out to educate and engage the Friend of the Court, the Systems of Care program representatives and DHS.					
	5) Evaluate and monitor the system	1) BRMC stats 2) Providers (physicians, home visitors, etc.)	Bay Regional Medical Center	Year 1-3	Report is shared with the GSC annually.	
	6) Develop and implement a mentoring program for mothers.			Year 2-3		
	6a) Identify potential trained mentors to work with mothers.			Year 2		
<b>Educate the community and service providers on signs and symptoms of abuse and neglect</b>	1) Promote and provide "Darkness to Light" program to the community and service providers.	1) Darkness to Light curriculum 2) Agencies that provide Early Childhood services 3) Nathan Weidner CAC	Nathan Weidner CAC	Year 1-2	Record of 5 presentations Continue presentations; Year 2 number to be determined by workgroup.	 <b>Completed 4 of 5 (2010)</b>
	2) Develop and provide awareness activities regarding preventing abuse and neglect	1) Nathan Weidner CAC 2) Women's center 3) DHS	Social- Emotional Health Work group	Year 1-3	Yearly list of awareness activities-developed handouts, PSA's, articles, movie theatre ads, resource fairs, etc. Continue to refine materials. Create a formal calendar of events.	

<b>Strategy</b>	<b>Action Steps</b>	<b>Resources</b>	<b>Responsible Party</b>	<b>Target Date</b>	<b>Progress Measures</b>	<b>Status</b>
	2a) Educate community via ads and materials in movie theaters, WIC offices, Physician offices, Head Start, schools, churches.			Year 2		
	3) Investigate the possibility to replicate one or more of the trainings taking place in the Macomb region relative to socio-emotional health.			Year 2-3		
<b>Identify and refer families at risk for abuse and neglect to appropriate programs/agencies</b>	1) Identify organizations, programs, options, and resources to best serve abuse and neglect populations		Bay-Arenac ISD, Bay-Arenac Behavioral Health	Year 1	Compiled list of programs, options, and resources	
	1a) Develop a game plan to re-engage DHS and bring Probate to the table.			Year 2		
	1b) <b>RECOMMEND HOLD ON STEPS 2-7:</b> Reassess how actions should be restructured once DHS, Probate system come aboard then restructure steps.			Year 2		

<b>Strategy</b>	<b>Action Steps</b>	<b>Resources</b>	<b>Responsible Party</b>	<b>Target Date</b>	<b>Progress Measures</b>	<b>Status</b>
	<i>1c) Research and develop a Respite program for parents</i>			<i>Year 2-3</i>		
	<i>2) Evaluate current evidence based programs and target audiences</i>		<i>Social- Emotional Health Work group</i>	<i>Year 1</i>	<i>Compiled list of duplications, successful programs, options, and resources</i>	
	<i>3) Research for current recommended practices on identification and referral for families considered at risk for child abuse &amp; neglect</i>		<i>Social- Emotional Health Work group</i>	<i>Year 1</i>	<i>Compiled list of recommended practices with resource information</i>	
	<i>4) Gather and evaluate data from DHS on incidences and causes of abuse and neglect</i>	<i>1) DHS Staff</i>	<i>Social- Emotional Health Work group, DHS</i>	<i>Year 1-3</i>	<i>Report is shared with the GSC annually.</i>	
	<i>5) Identify gaps in service programs that serve the abuse and neglect population</i>	<i>1) GSC member agencies 2) DHS 3) Nathan Weidner CAC</i>	<i>Social- Emotional Health Work group</i>	<i>Year 1-3</i>	<i>Report is shared with the GSC annually</i>	
	<i>6 ) Educate DHS staff regarding community programs that are best suited to help families who have abuse &amp; neglect issues. 7) Develop a referral protocol that DHS staff can use to access programs</i>	<i>1) Community programs that are designed to serve abuse and neglect population 2) Early childhood home visiting programs 3) DHS</i>	<i>Social- Emotional Health Work group</i>	<i>Year 1  Year 2</i>	<i>Report to GSC a written plan including the process to ensure appropriate referrals Review process with DHS and community agencies to evaluate success of the process</i>	



**Focus Area:** Pediatric and Family Health

**Goal:** Reduce the number of mothers who use harmful substances during the peri-natal (before and around time of birth) and postpartum (immediately following birth) period

**Resources:** Collaborating hospitals, Health Departments, local physicians, *Successful Futures*, Drug Court, treatment facilities, United Way, DHS, Law Enforcement, recovering user, and members from the Bay-Arenac GSC

**Responsible Party:** Pediatric and Family Health Workgroup and Substance Use Task Force

**Target Date:** 2012

**Progress Measures:** Reduce reported incidences of maternal use of harmful substances.



**Status:** In process

**Baseline Data:** Bay Regional Medical Center is gathering results from meconium screenings conducted onsite, for the identification of maternal use of harmful substances. This information will serve as Baseline Data.

Strategy	Action Steps	Resources	Responsible Party	Target Date	Progress Measures	Status
<b>Develop a system for educating the community regarding maternal harmful substance use</b>	1) Reconvene the Substance Use Task Force	Lead Agencies: Covenant, Bay Regional, Bay and Arenac Health Departments	Pediatric and Family Health Workgroup, Substance Use Task Force	Year 1 (June 2009)	Documented agenda and meeting minutes	<input checked="" type="checkbox"/>
	2) Reassess the work done by task force related to education.	Service Providers, Media, Community	Pediatric and Family Health Workgroup, Substance Use Task Force	Year 1 (June 2009)	Documented agenda and meeting minutes	<input checked="" type="checkbox"/>
	3) Create an education plan that includes presentations to community groups and media campaigns.		Pediatric and Family Health Workgroup, Substance Use Task Force	Year 1-2	Written plan presented to the Bay-Arenac GSC and record of completed presentations	<input type="checkbox"/>



<b>Strategy</b>	<b>Action Steps</b>	<b>Resources</b>	<b>Responsible Party</b>	<b>Target Date</b>	<b>Progress Measures</b>	<b>Status</b>
<b>Develop a system for identification of maternal harmful substance use</b>	1) Reconvene the Substance Use Task Force	Lead Agencies: Covenant, Bay Regional, Bay and Arenac Health Departments	Pediatric and Family Health Workgroup, Substance Use Task Force	Year 1 (June 2009)	Documented agenda and meeting minutes	
	2) Reassess the work done by task force related to Identification... what systems are in place, where referrals go and determine current levels of maternal substance use		Pediatric and Family Health Workgroup, Substance Use Task Force	Year 1 (August 2009)	Documented agenda and meeting minutes	
	3) Create an identification system that reviews and addresses gaps, identifies health provider support, and includes an evaluation component. Complete the plan in Year 2; assess gaps and identify health provider's support to create identification system	Research components of effective identification and referral systems	Pediatric and Family Health Workgroup, Substance Use Task Force	Year 1-2	Written Plan presented to the Bay-Arenac GSC. (As of Nov. 2010, desired data is not available.)	
	4) Expand educational efforts to alert community as to where care centers for treatment are located. Efforts can include DVD's in physician's offices to raise awareness and educate. Also consider utilizing public service announcement via ads in theaters.			Year 2-3		

<b>Strategy</b>	<b>Action Steps</b>	<b>Resources</b>	<b>Responsible Party</b>	<b>Target Date</b>	<b>Progress Measures</b>	<b>Status</b>
<b>Develop a system of intervention for maternal harmful substance use</b>	1) Reconvene the substance use task force	Lead Agencies: Covenant, Bay Regional, Bay and Arenac Health Departments	Pediatric and Family Health Workgroup, Substance Use Task Force	Year 1 (June 2009)	Documented agenda and meeting minutes	
	2) Reassess the work done by task force related to Intervention...what has been done, how successful have programs been, is there still work being done and where did the funding come from?		Pediatric and Family Health Workgroup, Substance Use Task Force	Year 1 (August 2009)	Documented agenda and meeting minutes	
	3) Develop a comprehensive intervention plan that includes building trust with the community, identifying and addressing treatment gaps 3a) Focus on engaging those who have not been able to attend and go to their sites.)		Pediatric and Family Health Workgroup, Substance Use Task Force	Year-1-2	Written Plan presented to the Bay-Arenac GSC	
	4) Seek outside funding to set goals toward developing comprehensive treatment program. (What supporting programs are in existence? )		Pediatric and Family Health Workgroup, Substance Use Task Force	Year 2 & 3	Record of contacts made to potential funding sources	



**Focus Area:** Child Care and Early Education

**Goal:** Improve access to quality childcare and early childhood education for children with risk factors ~~for expulsion~~ and children with special needs.

**Resources:** Bay-Arenac ISD, Early Childhood Connection, 4C, Michigan State University Extension, Child Care Providers, and members from the Bay-Arenac GSC

**Responsible Party:** Child Care and Early Education Workgroup

**Target Date:** 2012

**Progress Measures:** Increase the number of placements in community settings with typically developing peers for young children with special needs. Reduce the number of children at risk ~~for expulsion from~~ in child care and early childhood education centers.

**Status:** In process

**Baseline Data:** From 6/2/08-6/30/09 (Source: BAISD) Children placed in ECDD classrooms Bay/Arenac: 20


(Source: SVR4C) Parent requests of childcare for children with special needs\*: Arenac: 16 Bay: 100



Families reporting finding licensed care for those children: Arenac: 1 Bay: 7


\*Special needs included ADD, asthma, diabetes, autism, physical, cognitive and emotional impairments.

(Source: Provider poll) Early childhood programs reporting exclusion of children due to behavioral concerns Bay/Arenac: 2

All early childhood programs polled expressed interest in additional training for staff on helping children who exhibit behavioral concerns.

Strategy	Action Steps	Resources	Responsible Party	Target Date	Progress Measures	Status
<b>Cultivate support and funding for developing a system that ensures improved and/or continued access to</b>	1 a) Develop and submit proposals to potential funders seeking funding and/or in-kind support.	ECIC, local district ARRA funds, ISD Superintendent, Local school districts and Workgroup members.	Child Care & Early Education Workgroup	Year 1-2 (Ongoing)	RFPs completed and submitted	Discussed but denied, year 1. 

<p><b>placements in community settings with typically developing peers for young children with special needs and young children at risk for expulsion.</b></p>	<p><i>1 b) Continue to pursue FACT funding for curriculum identification and development</i></p>	<p><i>MSU Extension. MSU Partner/co-applicant.</i></p>		<p><i>Year 1-2</i></p>	<p><i>Completed application or decision not to apply</i></p>	
	<p><i>2) Continue to identify and engage individuals in addition to the members of the BAGSC who want to serve on this workgroup.</i></p>	<p><i>Early Childhood Connection, 4C, MSUE, Bay-Arenac ISD</i></p>	<p><i>Child Care &amp; Early Education Workgroup</i></p>	<p><i>Year 1-2</i></p>	<p><i>List of workgroup members</i></p>	 <p><i>Solicited members at 7/17 GSC mtg.</i></p>
	<p><i>3) Add new members to the Leadership Implementation Academy Leadership team.</i></p>			<p><i>Year 2</i></p>		
	<p><i>4) Reach out and establish relationships with educational institutes in the area.</i></p>			<p><i>Year 2-3</i></p>		
<p><b>Identify the number of children with special needs and the number of children at the risk of expulsion in community settings with typically developing peers.</b></p>	<p><i>1) Develop a survey instrument and process for gathering information, complete survey, assess data and implement results.</i></p>	<p><i>MSU, MSU Extension (two individuals on staff can review and comment).</i></p>	<p><i>Child Care &amp; Early Education</i></p>	<p><i>Year 1-2</i></p>	<p><i>Completed Survey</i></p>	

<b>Strategy</b>	<b>Action Steps</b>	<b>Resources</b>	<b>Responsible Party</b>	<b>Target Date</b>	<b>Progress Measures</b>	<b>Status</b>
<b>Identify barriers to continued placement of children with special needs and of children who are at risk of expulsion in community settings with typically developing peers.</b>	1) Interview and survey parents and providers to determine barriers.		Child Care & Early Education Workgroup	Year 1	Report indicating barriers presented to the Bay-Arenac GSC	
	2) Complete the barrier assessment; involve greater parent discussion.			Year 2		
	3) Revisit the original priority with more accurate data.			Year 2	Data analyzed and baseline determined	
<b>Develop a system to support caregivers, parents, and providers who care for young children with special needs or young children at risk for expulsion</b>	1) Identify and develop resources and education curriculum, i.e. speakers, handouts, consultants, etc.	ISD Instructional Services, Eastern Regional Resource Center.	Child Care & Early Education Workgroup	Year 1	Record of resources/events/contacts	 <b>Implementation Academy resources being used</b>

<b>Strategy</b>	<b>Action Steps</b>	<b>Resources</b>	<b>Responsible Party</b>	<b>Target Date</b>	<b>Progress Measures</b>	<b>Status</b>
	<i>1a) Identify areas of education need and provide related supporting materials and education to caregivers, providers and parents. Training needs to include areas such as ASD and increasing and the increasing growth of certain behavioral trends.</i>			Year 2		
	<i>2) Identify delivery method, personnel, and funding streams</i>	<i>GSC Communication Committee, Web site, daycare and preschool providers, GSC members and the Child Care &amp; Early Education Workgroup.</i>	<i>Child Care &amp; Early Education Workgroup</i>	Year 1-2	<i>Outline of services to be provided</i>	
	<i>3) Deliver services and evaluate results using a Pre/Post Instrument</i>	<i>Child Care &amp; Early Education Workgroup, providers, directors.</i>	<i>Child Care &amp; Early Education Workgroup</i>	Year 2-3	<i>Record of Services Final Report demonstrating results reported to Bay-Arenac GSC (Pre/Post Evaluation)</i>	



**Focus Area:** Parenting Leadership

**Goal:** Increase awareness and access to the intake process for all early childhood programs and services

**Resources:** Bay-Arenac ISD, Early Childhood Connection, 4C, Michigan State University Extension, Child Care Providers, Parenting Leadership workgroup, Communications Committee and members from the Bay-Arenac GSC

**Responsible Party:** Parenting Leadership Workgroup


**Target Date:** 2012


**Progress Measures:** To be determined by Parenting Leadership workgroup

**Status:** In process

**Baseline Data:** Not yet identified

Strategy	Action Steps	Resources	Responsible Party	Target Date	Progress Measures	Status
<b>Increase awareness to local agencies and families of early childhood offerings</b>	1) Consult with communication committee to determine what has been done, what is in the works, and future plans.	Communications Committee	GSC Coordinator, Communications chair	Year 1 (June 2009)	Communication Committee report to B-ACSC (reflected in minutes)	■
	2) Investigate aspects of a Public Relations Campaign such as inviting PR staff from local agencies to consult and/or present; leverage additional funds for public relations, get quotes for media costs, and set budget.		Parenting Leadership Workgroup, Communications Committee	Year 1	Completed Public Relations Plan Meeting minutes from discussion with agency PR staff Completed PR budget Target set for leveraging PR funds (\$2500?)	■

<b>Strategy</b>	<b>Action Steps</b>	<b>Resources</b>	<b>Responsible Party</b>	<b>Target Date</b>	<b>Progress Measures</b>	<b>Status</b>
	2a) Establish a budget and secure funds for public relations.			Year 2		
	3) Implement Public Relations Plan		Parenting Leadership Workgroup, Communications Committee	Year 2-3	Samples of media Record of media exposure Development of survey tool	
	4 ) Compile a list of activities that has been held up to November 2010; identify a new list of prospects. Consider radio personality Johnny Burke as a resource.			Year 2		
	4a) Increase exposure in front of groups such as community foundations, church groups and businesses.			Year 2		
	6) Monitor and Modify Public Relations Campaign following analysis of community input.		Parenting Leadership Workgroup, Communications Committee	Year 2-3	Results of Survey and/or community focus groups	
<b>Refine the centralized intake and referral system to assist community members in accessing appropriate services</b>	1) Convene all agencies who receive referrals to <ul style="list-style-type: none"> <li>- Develop consensus on a central intake form</li> <li>- Revisit the “consent to share” form</li> <li>- Agencies agree to complete a “Table of Services” or “At a Glance “ flowchart</li> </ul>	Intake form used by Successful Futures  “Welcome Baby” model from Kent County	Parenting Leadership Workgroup	Year 1	Updated central intake form, consent to share form and a Table of Services or At a Glance flow chart	

<b>Strategy</b>	<b>Action Steps</b>	<b>Resources</b>	<b>Responsible Party</b>	<b>Target Date</b>	<b>Progress Measures</b>	<b>Status</b>
	2) Investigate the use/development of software programs to aid referral process		Parenting Leadership Workgroup	Year 1-2	List of recommendations	
	3) Establish a communication flow system between agencies and across all points of contact		Parenting Leadership Workgroup	Year 2	Flowchart showing communication between collaborative agencies after intake and referral	




**Focus Area:** Family Support

**Goal:** Increase the number of individuals and families who have their basic needs met and live above the poverty level

**Resources:** Bay-Arenac Great Start Collaborative, Human Services Collaborative Council-Self Sufficiency Taskforce

**Responsible Party:** Human Services Collaborative Council Self-Sufficiency Task Force, Trisha Charbonneau-Ivey and Kristal Corrión as joint members of the Bay-Arenac GSC and HSCC

\* SEE ATTACHED Strategic Plan for the Human Services Collaborative Council Self-Sufficiency Taskforce to view measurable objectives, data indicators, methods/strategies, responsible parties, and timelines.

<b>Strategy</b>	<b>Action Steps</b>	<b>Resources</b>	<b>Responsible Party</b>	<b>Target Date</b>	<b>Progress Measures</b>	<b>Status</b>
<b>To work in conjunction with the Self-Sufficiency Taskforce to provide basic needs to individuals and</b>	1) Collaborate with the Self-Sufficiency Task Force in an effort to minimize duplication of services	Strategic Plan for providing basic needs developed by the Human Services Collaborative Council's Self-Sufficiency Task	Human Services Collaborative Council-Self-Sufficiency Task Force, Trisha Charbonneau-Ivey, Kristal Corrión	Years 1-2-3 as defined by their strategic plan	Bi-Annual report to the BAGSC to determine effectiveness	

<i>families with young children.</i>		<i>Force</i>				
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**Family Support Update: November 2010**

After a successful food summit in April where food pantry representatives agreed upon a vision of feeding the hungry in our community, the Bay County Food Council has been meeting monthly and working toward a unified referral system. The goal of the referral system is to connect persons in need of food with the appropriate food pantry. Data gathered through this new system will provide information for the community on how many people are in need of food and how capable the pantries are of meeting the demand for food. This will also provide information on what the true need for food is in our community.

The Task Force has also been working on a documentation checklist that could be shared with clients by either home-based visitors or agency workers. This checklist contains a listing of the recommended documents that clients should have available, and should know how to access them as needed, for example, birth certificates, DHS determination letter, social security cards.

The group has also been discussing issues surrounding utility assistance programs and the forecast for available funds in the coming year.

Pack N Plays are being provided to families in need in lieu of cribs. They are deemed safe sleep environments by DHS, are easier to transport from one place to another and have fewer small parts to become lost or damaged than traditional cribs.

# **Self-Sufficiency Task Force**

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## Bay County Self Sufficiency Task Force

### Gaps and Needs List

2011

#### Prioritized Gaps and Needs for 2010-2011:

- **Personal Care Products and Diapers**
    - Ensure adequate availability of personal care products and diapers throughout the year
    - Identify a lead agency and/or develop a coordinated system to provide personal care and diapers
  - **Infant Formula**
    - Ensure adequate availability of infant formula throughout the year
    - Identify a lead agency and/or develop a coordinated system to provide infant formula
  - **Financial Resources for Transportation**
    - Obtain financial resources for gas vouchers, insurance, car repairs, license renewals
    - Need bus transportation in the evenings and on weekends
  - **Life Skills Training for individuals & families**
    - Develop a program to offer 1:1 assistance to low individuals and families needing help with life skills such as (budgeting, employment skills, wise shopping, meal planning, hygiene, etc)
    - Need to teach life skills to youth while still in school
  - **Address the need for a Coordinated Food Assistance System through local Food Pantries**
    - Ensure availability of food resources throughout the year (**Food Summit held 2010**)
    - Ensure access to food resources by those in need throughout the year
- \*\* This service gap will be addressed by the Bay County Food Council, est. 2010)
- **Beds**
    - Ensure availability of beds throughout the year

- **Budgeting Assistance for individuals and families**
- **Service Providers need to educate each other about the services each agency provides and how to access the services**
- **Dental Services for low income individuals and families**
  - Need more dental providers that take Medicaid
  - Need more financial assistance for dental work for individuals without insurance
  - Need an oral surgeon in Bay County that accepts Medicaid
- **Increased support, resources and funding for continued higher education classes**
- **Financial assistance to help individuals purchase prescriptions**
- **Financial assistance for counseling for individuals/families with private insurance that cannot afford their co-pays**  
**\*\*This service gap/need will be addressed by the Adult Needs and Resources Task Force**

- **Program to prevent evictions**
  - Need to address the underlying issues that lead to evictions
  - Need increased funds for rent and utilities**\*\*This service gap/need will be addressed by the Bay County Continuum of Care**

- **Need better enforcement of building codes**  
**\*\*This service gap/need will be addressed by the Mayor's Community Revitalization Committee and Bay County**

**Continuum of Care**

- **Family Friendly Housing Assistance**
  - Homeless shelters that allow the whole family to stay together
  - Homeless shelter for single men - **Accomplished February 2008**
  - Need more safe and affordable housing options for families with children**\*\*This service gap/need will be addressed by the Bay County Continuum of Care**
- **Increased resources for people with nowhere to sleep**
  - Single Men - **Accomplished February 2008**
  - Pregnant Teens/Teen Moms
  - Intact Families**\*\*This service gap/need will be addressed by the Bay County Continuum of Care**
- **Increase Child Care Assistance (subsidies)**
  - Child Care Assistance to attend college classes
  - Child Care during non traditional hours (weekends, 2<sup>nd</sup> & 3<sup>rd</sup> shift...)

Child Care resource that will take kids when they are sick

**\*\*This service gap/need will be addressed by the Bay Arenac Great Start Collaborative**

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**GOALS/OUTCOMES:** Increase the number of individuals and families in Bay County who have their basic needs met and advocate for changes in our system that will increase the number of people who live above the poverty level.

<b>OBJECTIVES (MEASURABLE)</b>	<b>DATA INDICATORS &amp; SOURCES</b>	<b>2008+ DATA MEASURE</b>	<b>METHODS/ STRATEGIES</b>	<b>WHO</b>	<b>TIME LINE (BEGIN &amp; END DATE)</b>	<b>STATUS</b>
HOUSING: Reduce homelessness in Bay County.	1. COC Point in Time Annual Survey. 2. Shelter Nights Provided	# Of homeless individuals and families in Bay County decreases.	Implement the 10-year plan to end homelessness in Bay County.	COC – Homeless Prevention Council	1-07 to 12-17	Yellow
EDUCATION:  Improve the availability of long-term support services for individuals and families lacking the skills needed to be self-sufficient.  Improve access to school supplies to ensure youth are starting school ready to learn.	Inventory of Long-Term Support Services.  Existence of a single access point for supplies.	Increase in # of support services and programs.  Increase number of youth who access supplies.	1. Develop inventory of Support services. 2. Identify gaps in services. 3. Explore development of mentoring or case management programs to meet gaps.  1. Convene current providers of supplies. 2. Develop a coordinated process with a single point of access.	SSTF Sub-Committee (key members – MMCAA, UW RSVP, MI Works)  SSTF- School Supplies Committee	03-07 to 07-07 08-07 to 12-07 1-08 to 12-08  04-07 to 07-07	Green  Green  Green  Green
TRANSPORTATION:  Increase the availability of affordable evening and weekend transportation options.  Monitor the status of availability	Bay Metro Data Taxi Service Data Any other private vendor data  Bay Metro Data	Evening and weekend usage of community transportation increases by 5%.	1. Gather current usage data 2. Advocate for increase in usage 2.a. – document unfilled requests 2.b. – research other communities for alternative transportation options for evenings and/or weekends  Verbal and Written Reports from Bay Metro	SSTF – Sub-Committee	4-07 to 4-08	Green

of resources for evening and weekend transportation.  Increase the financial resources available to assist with car repair, car ownership, etc.	MMCAA data DHS data MI Works data	Funding stable  5% increase in financial resources available to qualifying families to assist with car repair, car ownership, etc.	1. Gather data on current fiscal resources 2. Research other communities – what are they doing to assist families in creative ways? 3. Document unmet need in the community	SSTF – Sub-Committee  SSTF – Sub-Committee	Ongoing  Ongoing	Yellow  Yellow
COMMUNITY SAFETY:  Ensure the on-going availability of car seats and cribs for low-income families to ensure their children are safe.	American Red Cross Inventory of Car Seats and Cribs.	No waiting lists for car seats or cribs.	1. Develop a plan to secure funding for cribs and car seats.  2. Secure on-going funding sources for car seats and cribs.	SSTF- Car Seat and Crib Committee	1-07 to 6-08  Ongoing	Green  Yellow
FOOD:  Improve and expand access to the Food Pantry System.	Call Center Data Food Pantry Network Reports	1. Increase # of agencies allowed to make referrals. 2. Increase # of referrals accepted and assisted with food.	1. Gather statistical data re: current issues with the food pantry system. 2. Request meeting with food pantry board & chair to present findings. 3. Offer assistance with development of improved policies.	SSTF – Food Pantry Committee	4-08 – 4- 2010	Yellow

<p>DOCUMENTATION:</p> <p>Ensure access to vital records and identification for low income families.</p> <p>Encourage families to maintain and store important documents and records.</p>	<p>County Vital Records Policies Sec. of State Policies</p> <p>Best Practice Information onn Documentation Retention</p>	<p>Policy or Program Established and Implemented for access to records and ID by Families with low income</p> <p>80% of families involved in case management services are educated on and assisted with appropriate personal document/record retention</p>	<ol style="list-style-type: none"> <li>1. Presentation by County Clerk</li> <li>2. Possible policy or program development</li> <li>3. Implement program</li> <li>4. Advertise program with service providers</li> </ol> <ol style="list-style-type: none"> <li>1. Develop checklist, curriculum, and materials for program</li> <li>2. Educate program case managers on the curriculum</li> <li>3. Implement program with all home visiting programs.</li> </ol> <p>10.10 Countermeasure - This process was ended at the checklist development the group felt this process was unnecessary. The checklist will be made available via email to professionals that wish to use it in supporting individuals they support.</p>	<p>Documentation Sub-Committee of SSTF</p> <p>Documentation Sub-Committee</p>	<p>5-08</p> <p>6-08 to 10-08</p> <p>11-08 to 12-08</p> <p>12-08 to 2-09 2-10 to 7-10 -10 to 12-10</p> <p>1-11</p>	<p>Green</p> <p>Green</p> <p>Green</p> <p>Green Yellow Yellow</p> <p>Yellow</p>
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UTILITY ASSISTANCE:						
Ensure that funding is available year-round for utility assistance.	All agencies and entities offering utility assistance	Decreased number of months where utility funding is unavailable.	<ol style="list-style-type: none"> <li>1. Gather data/trends on current requests for assistance</li> <li>2. Gather data/trends on availability of funds to provide assistance</li> <li>3. Hold a meeting of all stakeholders to discuss possible system improvements</li> <li>4. Follow-Up as needed</li> </ol>	Utility Assist. Sub-Committee	<p>Spring 2009</p> <p>Spring 2009</p> <p>Spring 2009</p> <p>Ongoing</p>	<p>Green</p> <p>Green</p> <p>Green</p> <p>Yellow</p>
Advocate for changes in City of Bay City deposits, and fees for clients working with a helping agency.	All stakeholders	Increased awareness by City officials of grant restraints and of poverty. Dismissal of fees and deposits when an agency is involved.	<ol style="list-style-type: none"> <li>1. Communicate with City Commission via meetings, letters</li> <li>2. Speak to City of Bay City Leadership about the possibility of waiving deposit/reconnect fees</li> </ol>	SSTF/Utility Assist. Sub-Committee	Ongoing	Yellow
Prevent high shut off notices: Work with utility companies to raise awareness about high utility bills shut off notices and where a client can receive help.	Utility Assistance subcommittee and Utility providers - municipal and Consumer's Energy	Reduce the frequency and instances of shut off notices larger than \$1,000.00	<ol style="list-style-type: none"> <li>1. TBD</li> </ol>	Utility Assist. Sub-Committee	2011 - Ongoing	Yellow

**Homeless Prevention Network of Bay County Continuum of  
Care Ten Year Plan  
2006 -2015**

**Revised date: November 15, 2010**

**Overview:** The 10 Year Plan to End Homelessness in Bay County was completed as part of a state-wide initiative involving every county in Michigan. The Michigan State Housing Development Authority (MSHDA) encouraged all counties to complete a plan to end homelessness and every county in Michigan agreed.

**Purpose of this Plan:** Bay County has developed a vision to end homelessness – the ideal state being a community where everyone has a place to live; housing is safe, affordable and accessible. We envision a community where support is evidenced by a variety of housing options and supportive systems where equal opportunity exists. We see Bay County as a community that has available resources, is more easily accessible and offers a living wage that maintains housing for all individuals and families. We also see Bay County as a community that continually educates itself on the issues of homelessness. We truly believe prevention is the first step in eliminating the issue of homelessness and we truly believe that we can solve homelessness in ten years.

A large portion of our plan is centered on education. Perhaps, some of the stereotypes we hear are the fault of a system that has not educated the masses as well as it should have. Our plan is to change that. We need people to know that a survey of 27 U.S. cities found that over one in four people in homeless situations are employed (U.S. Conference of Mayors, 2000 and 2003) and that in 2003, children under the age of 18 accounted for 39% of the homeless population; 42% of these children were under the age of five (National Law Center on Homelessness and Poverty, 2004). We need people to know that homelessness is a problem in Bay County. We need our community, our leaders, our landlords and our neighbors to take notice and help us end homelessness.

Legend for Status: Red = target missed (alternate plan in place) Yellow = In progress  
Green = Target attained

**Closing the Front Door to Homelessness (Prevention)** – Ending homelessness means strengthening the community: coordinating existing services, finding additional resources to fill gaps and generate political will and civic support in the fight against homelessness. Closing the front door means prevention of an episode of homelessness through creation of permanent housing.

**Outcome:** Reduce the number of people who become homeless.

**Goal I:** Increase access to housing for all Bay County families and individuals.

Objective	Strategies	Who	Timeline	Cost	Measurement	Status
Assist clients – residents in locating safe, affordable, accessible housing	1) Explore feasibility of using MSHDA Housing Locator Program (HLP)	C of C Chairperson	August 2007	-0-	Data received and reported to C of C by August 2007	Green
	2) Implement if appropriate	Chair – Prevention Committee	October 2007	Minimal	Utilization of Housing Locator Program by landlords and renters	Green
	3) Educate the community and client on HLP & LL	COC Coordinator	December 2011- Ongoing	“0”	4 presentations given to community organizations (Librarians, Work 1 <sup>st</sup> , BALBOA, SSTF, Chamber)	Yellow
	4) Develop a resource list/guide of organizations that provide bus passes and/or other assistance w/ transportation for housing searches	COC Coordinator	June 2011	“0”	List/guide developed and presented to CoC by June 2011	Yellow

**Goal 2:** Increase access to and expand supportive services for all Bay County families and individuals at risk of homelessness.

Objective	Strategies	Who	Timeline	Cost	Measurement	Status
Increase availability and access to life skills classes – programs (ex: budgeting, parenting, home economics, literacy, social skills, personal care, etc.	1) Inventory current “life skills” courses offered in the community	Self-Sufficiency Task Force	July 2007	-0-	Current resource status reported to C of C	Green
	2) Determine gaps and identify classes needed	Prevention Committee and Self-Sufficiency Task Force	Ongoing	-0-	Report submitted to C of C	Yellow
	3) Develop an implementation plan to address the service gaps.	Self-Sufficiency Task Force	Ongoing	-0-	Plan developed	Yellow
	4) Provide outreach & education to residents & community	Self-Sufficiency Task Force	Ongoing	-0-	a) Four presentations given in the community. b) Publish list of life skill classes biannually in the BCPN newsletter.	Yellow
Ensure availability of ongoing case management-mentoring for all individuals in need	1) Inventory case management programs currently available	Self-Sufficiency Task Force	September 2007	-0-	Results presented by September 2007	Green
	2) Examine mentoring process as a possible resource for case managers.	Self-Sufficiency Task Force	September 2007	-0-	Results/suggestions presented to CoC by September 2007	Green
	3) Develop assessment tool to identify potential at risk families and individuals.	Self-Sufficiency Task Force	November 2008	-0-	Present suggested tool by November 2007	Green
	4) Develop a plan to utilize assessment tool with at-	Self-Sufficiency Task Force	February 2011	-0-	Plan developed and distributed to all member agencies in CoC and	Yellow

	risk individuals and families.		October 2013	-0-	20 agencies not affiliated with CoC  Distribution and utilization of case management load	Yellow
	5) Develop case management program that serves all populations in need					
Increase access to Jobs/Job training classes (Vocational Education/ Training)	1) Inventory current resources	Chair – Prevention Sub-committee	May 2007	-0-	Current resources status report given to C of C	Green
	2) Educate clients and employers of existing job banks and assist with access to them (Michigan Talent Bank).	MI Works Adult Needs and Resources Task Force	October 2008	-0-	Increase # of job searches on website for Bay County and increase # of employers utilizing Job Bank website.	Green
Increase participation in and access to higher education	1) Perform data and information collection	Adult Needs and Resources	Sept. 2009	-0-	Developed list of educational resources	Green
	2) Conduct on-site workshops to assist with FAFSA and admission forms	Delta College & Michigan Works	Sept. 2009	-0-	Hold two workshops per year	Green
Increase funding for homeless prevention by 10% by 2009	1) Protect current resources	C of C coordinator	ongoing	TBD	Current programs continue to assist clients	Green
	2) Establish baseline of funding in Bay County.	C of C Coordinator	April 2009	-0-	Funding baselines established – report to C of C	Green
	3) Research grant	w/Prevention	June 2009	Minimal	Grant applications on file and C	

Increase funding for homeless prevention for 2012	resources and apply for pertinent grants	Subcommittee			of C approved	Green
	4) Develop inventory of potential funding sources	C of C Coordinator	Ongoing	-0-	Inventory developed and reported to C of C	Green
	1) Create list of funding available for 2011	CoC Coordinator	January 2011	0	List distributed to CoC Members	
	2) Develop plan to better coordinate existing prevention dollars					
	3) Develop plan to educate community on need for additional resources					
4) Educate community and advocate for additional funding						

**Goal 3:** Improve coordination and awareness of community resources/programs, homelessness & housing issues.

Objective	Strategies	Who	Timeline	Cost	Measurement	Status
Improve coordination of support services for homeless prevention in Bay County	1) Establish a resource - program inventory	United Way of Bay County	January 2007	-0-	Resource Guide developed	Green
	2) Conduct focus groups of homeless clients	Non-biased 3 <sup>rd</sup> party – TBD Chair –	July 2006	-0-	Client feedback reported to C of C	Green
	3) Create annual satisfaction survey for homeless clients	Chair – Prevention Committee	November 2008	-0-	Survey developed	Green
	4) Implement satisfaction survey at annual Project Connect	Project Connect Committee	Ongoing	0	Compile and review survey results	Yellow
Make community aware of homelessness using creative and innovative methods to share information in the community	1) Develop an annual marketing plan for the Continuum	Coordinator and PR Committee	June 2011	-0-	Completed marketing plan	Yellow
	2) Utilize PR committee to assess current & past methods – successes and failures.	PR Chair	April 2011	-0-	Meeting minutes – Marketing – media strategy developed	
	3) Explore development of a Continuum website or facebook page.	CoC Coordinator & PR Committee	November 2011	-0-	Website or facebook page created	

**Goal 4:** Increase communication and awareness of housing/homeless issues

Objective	Strategies	Who	Timeline	Cost	Measurement	Status
<p>Create an active collaboration between Bay C of C and Bay Area School systems.</p>	<p>1) Work with Homeless School Liaison to improve services.</p>	<p>C of C Chair, C of C Coordinator,</p>	<p>Dec. 2009</p>	<p>-0-</p>	<p>Liaison participates in C of C meetings – activities – sub-committees</p>	<p>Red</p>
	<p>2) Research and collect data regarding students at risk of homelessness (use DHS, YIT, CORY, MICAH, school systems (ISD), juvenile detention, Dept. of Child Family Services Risk &amp; Protective factors)</p>	<p>Homeless School Liaison</p>	<p>October 2009</p>		<p>Compiled data – completed report</p>	<p>Red</p>
	<p>3) Identify homeless liaisons, add to distribution list and personally invite to join.</p>	<p>CoC Chair</p>	<p>March 2011</p>		<p>Liaisons join CoC</p>	

**Goal 5:** Improve coordination of homeless/housing services (discharge plan)

Objective	Strategies:	Who:	Timeline:	Cost	Measurement:	Status:
<p>Create discharge plan that is inclusive of all institutions and systems of care in Bay County</p>	<p>1) Document discharge planning policies of all institutions and systems of care.</p>	<p>C of C Discharge Planning Group</p>	<p>July 2007</p>	<p>-0-</p>	<p>Discharge Plan policies distributed to the C of C</p>	<p>Green</p>
	<p>2) Identify pertinent partners to participate in discharge planning process.</p>	<p>Chair-Prev. Comm. &amp; Chair of Discharge Planning Group</p>	<p>November 2007</p>	<p>-0-</p>	<p>Partners identified and participating</p>	<p>Green</p>
	<p>3) Create 'flow chart' of services – resources and contacts.</p>	<p>C of C Discharge Planning Group</p>	<p>March 2008</p>	<p>-0-</p>	<p>Flow chart created and distributed</p>	<p>Green</p>
	<p>4) Review &amp; Update flow chart of services</p>	<p>Chair – Prevention Comm. /PR Committee-C of C</p>	<p>August 2011</p>	<p>-0-</p>	<p>Updated plan presented to CoC</p>	<p>Yellow</p>
	<p>5) Educate the community and pertinent partners on the use of flow chart</p>	<p>CoC Coordinator</p>	<p>June 2012</p>		<p>Five presentations conducted with community partners - agencies</p>	

# Bay County Prevention Network

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## Mission

To maximize community resources by providing support, direction and coordination of behavioral health (substance abuse and mental health) prevention services to address the needs of our community, families and individuals and particularly youth; to improve their overall quality of life and promote a safe and nurturing environment.

**GOAL 1:** Educate the general public, parents, service providers and public officials about effective ways to increase the social and emotional health of youth.

- Provide education to the general community, parents, service providers and public officials about the effects/dangers of substance use in youth.

<b>OBJECTIVES (MEASURABLE)</b>	<b>DATA INDICATORS &amp; SOURCES</b>	<b>2010+ DATA MEASURE</b>	<b>METHODS/ STRATEGIES</b>	<b>WHO</b>	<b>TIME LINE (BEGIN &amp; END DATE)</b>	<b>STATUS</b>
Promote the Underage Drinking: Not a Minor Problem Public Awareness Campaign	Underage Drinking Not a Minor Problem Materials	Yard Signs distributed/collected annually	Distribute Yard Signs annually for posting during warm weather months	BCPN Members	Annually May - September	Green
		Educational materials distributed -quarterly - at minimum	Distribute educational materials to the community including parents, service providers, and public officials - Including, but not limited to: - brochures - pamphlets - articles - research studies	BCPN Members	Quarterly - ongoing	Green
Participate in/Promote Parenting Awareness Month Annually	Parenting Awareness Month Materials	Committee Established	Establish a sub-committee	BCPN Chair/Members	1.2011 - ongoing	Green
	Professional surveys	Promotion/Participation methods identified	Identify appropriate ways to promote Parenting Awareness Month	Committee Members	1.2011*	Green
		Implementation Plan developed	Develop implementation plan for PAM activities	Committee Members	2.2011*	Green
		Activities carried out	- including a survey component to evaluate PAM efforts	Committee/BCPN Members	3.2011*	Green
		Collect/compile/analyze data from Parent survey	Implement identified activities	Committee Members	4.2011*	Green
Evaluate activities based on survey feedback						

**GOAL 1:** Educate the general public, parents, service providers and public officials about effective ways to increase the social and emotional health of youth.

<b>OBJECTIVES (MEASURABLE)</b>	<b>DATA INDICATORS &amp; SOURCES</b>	<b>2010+ DATA MEASURE</b>	<b>METHODS/ STRATEGIES</b>	<b>WHO</b>	<b>TIME LINE (BEGIN &amp; END DATE)</b>	<b>STATUS</b>
Provide three presentations per year to local community leaders, business owners, and civic groups about pertinent topics	List of local community, civic, business, faith groups	Speaking Committee Est.	Establish a Speaking Committee	BCPN Co-Chair	1.2011	Green
		Presentation developed	Develop presentation Include data BCPN Activities How leaders can get involved	BCPN Co-Chairs	2.2011	Green
		Presentations scheduled/made	Presentations to Bay County Civic groups, business leaders, service clubs, politicians, and the faith community	BCPN Members	4.2011 - ongoing	Green
Provide one low cost/free workshop or training for professionals each year	List of training topics needed  Professional survey of needed trainings	Training identified	Identify training to offer - survey local professionals about their training interests	BCPN/local professionals	4.2011 - 5.2011*	Green
		Implementation plan developed	Develop implementation plan for training	BCPN	6.2011 - 7.2011*	Green
		Training promoted	Promote training (at least 6 wks prior to the event)	BCPN	8.2011*	Green
		Training held	Hold training	BCPN	10.2011*	Green
		Evaluation completed	Evaluate training	BCPN	10.2011*	Green
		Evaluation info presented at BCPN	Present evaluation information at BCPN	BCPN	11.2011*	Green
Provide training to festival organizers on alcohol management at least once per year	Alcohol Management Trainings	Implementation plan developed	Develop implementation plan for training	BCPN	6.2011 - 7.2011*	Training was provided by Fabiano's
		Training promoted	Promote training (at least 6 wks prior to the event)	BCPN	8.2011*	
		Training held	Hold training	BCPN	10.2011*	

		Evaluation completed	Evaluate training	BCPN	10.2011*	
		Evaluation info presented at BCPN	Present evaluation information at BCPN	BCPN	11.2011*	
<b>OBJECTIVES (MEASURABLE)</b>	<b>DATA INDICATORS &amp; SOURCES</b>	<b>2010+ DATA MEASURE</b>	<b>METHODS/ STRATEGIES</b>	<b>WHO</b>	<b>TIME LINE (BEGIN &amp; END DATE)</b>	<b>STATUS</b>
Provide training to on & off-premise alcohol retail employees on alcohol management at least once every two years	TIPS/TAM Trainings	Implementation plan developed	Develop implementation plan for training	BCPN	6.2011 - 7.2011*	Yellow
		Training promoted	Promote training (at least 6 wks prior to the event)	BCPN	8.2011*	Yellow
		Training held	Hold training	BCPN	10.2011*	Yellow
		Evaluation completed	Evaluate training	BCPN	10.2011*	Yellow
		Evaluation info presented at BCPN	Present evaluation information at BCPN	BCPN	11.2011*	Yellow
Design and implement a Prescription drug disposal system for Bay County with disposal events held at least quarterly	Bay County Health Department	Committee Established	Establish a Rx Drug Disposal Committee - Health Department - Law Enforcement - Prevention Providers - others as needed	Adult Needs and Resource Task Force and BCPN	April 2010	Green
	Bay County Sheriff's Department	Schedule Established	Work with Bay County Health Department and Law Enforcement to establish Rx Drug Disposal events schedule at least quarterly in Bay County	Rx Drug Disposal Committee	May 2010 - ongoing	Green
	Riverhaven Coordinating Agency Adult Needs and Resources Task Force DEA BSAAS	Materials Developed	Develop educational materials that can be distributed at the Rx Disposal Events to educate public about - Proper Rx Drug Disposal - Potential for Rx Drug Abuse - How to get help for Rx Drug Abuse	Rx Drug Disposal Committee	June 2010 - November 2010	Green
		Volunteers				

		identified/committed	- Others as appropriate	Rx Drug Disposal Committee/VC /RSVP	May 2010 - Ongoing	Not needed
		Process established/documented	Work with the Volunteer Resource Center/Retired Senior Volunteer Program as needed to help staff disposal sites	Rx Drug Disposal Committee	July 2010 - November 2010	Not needed
		Volunteers trained	Establish an appropriate and documented process according to law to hold Rx Disposal Events	Rx Drug Disposal Committee	January 2011 - ongoing	Not needed
		Events held	Train volunteers in the event process/tasks	Rx Drug Disposal Committee	February 2011 - ongoing*	Yellow
		Materials distributed	Hold a minimum of 4 events per year	Rx Drug Disposal Committee	February 2011 - ongoing	Yellow
			Distribute developed printed materials at all of the events.			

**GOAL 2:** Identify community needs based upon local data.

<b>OBJECTIVES (MEASURABLE)</b>	<b>DATA INDICATORS &amp; SOURCES</b>	<b>2010+ DATA MEASURE</b>	<b>METHODS/ STRATEGIES</b>	<b>WHO</b>	<b>TIME LINE (BEGIN &amp; END DATE)</b>	<b>STATUS</b>
<p>Identify and obtain available local data elements.</p> <p>Evaluate available local data to determine community needs.</p> <p>Prioritize local community needs.</p> <p>Develop a system for ongoing needs assessment.</p>	<p>(Person collecting) SAMHSA (Barry)</p> <p>MI YRBS (Barry)</p> <p>Uniform crime reports (Jill and Kari)</p> <p>MIPHY - Substance Use (Goldie) - Tobacco (Janine) - Youth violence (Pam S.)</p> <p>Treatment Data (Jill)</p> <p>Traffic Reports (Jill and Kari)</p> <p>Suspension/Expulsion data (Pam S.)</p> <p>Kid's Count (Kim M.)</p> <p>Census Data (TBD)</p> <p>MIP (Goldie)</p> <p>Petition Counts (Marge)</p> <p>Offense Reports (Marge)</p> <p>Truancy (Marge)</p> <p>Suicide Data (Kim M.)</p>	<p>Data indicators identified.</p> <p>Baseline data collected</p> <p>Data indicators analyzed</p> <p>Priority indicators identified</p> <p>Annual presentation made</p> <p>Report developed and published Report distributed to the community</p> <p>Data updated annually</p> <p>Data indicators re-evaluated</p>	<p>Identify potential data elements to collect.</p> <p>Establish a Data Analysis Subcommittee</p> <p>Analyze data elements (trend analysis, where applicable).</p> <p>Identify priority data elements to monitor on an ongoing basis</p> <p>Make annual presentation of data indicators to BCPN</p> <p>Develop and publish a data analysis report to be released to the community</p> <p>Update data for indicators as available</p> <p>Re-evaluate chosen indicators in 2 years - every three years after that</p>	<p>All BCPN Members</p> <p>BCPN Chair</p> <p>Data Subcommittee</p> <p>Data Subcommittee</p> <p>Data Subcommittee</p> <p>Data Subcommittee</p> <p>Data Subcommittee</p> <p>Data Subcommittee</p> <p>Data Subcommittee</p>	<p>8.2010-9.10</p> <p>9.2010</p> <p>10.10 - 11.10*</p> <p>12.10 - 1.11*</p> <p>2.2011*</p> <p>3.2011 - 4.2011*</p> <p>Annually-ongoing</p> <p>8.2013 - ongoing (every 2 years)</p>	<p>Green</p> <p>Green</p> <p>Green</p> <p>Green</p> <p>Yellow</p> <p>Yellow</p> <p>Yellow</p> <p>Yellow</p>

	Mental Health Svcs. Usage (Kim M.)					
	Drop out numbers (Pam S.)					

**GOAL 3:** Provide activities that support parents in raising healthy youth.

<b>OBJECTIVES (MEASURABLE)</b>	<b>DATA INDICATORS &amp; SOURCES</b>	<b>2010+ DATA MEASURE</b>	<b>METHODS/ STRATEGIES</b>	<b>WHO</b>	<b>TIME LINE (BEGIN &amp; END DATE)</b>	<b>STATUS</b>
Offer a minimum of two activities annually that support parents in raising healthy youth.	Surveys of parents needs for supportive events for raising healthy youth.	Minimum of two activities held annually.  Evaluation of event by parents and families.	Establish a planning committee to develop events for parents: -Committee should include local parents	BCPN Chair	1.2011	Green
			Identify two events that can be held each year	Committee	2.2011	Green
			Develop an Implementation plan for the identified events. - Develop an event evaluation form/component	Committee	3.2011	Green
			Promote event			
			Hold Event	BCPN Membership	At least 6 weeks prior to scheduled event	Green
			Evaluate event	BCPN Membership Parents/Participants	TBD Immediately following event	Green

**Goal 4:** Engage in advocacy activities with the entire community that promote a healthy, supportive community environment for youth.

<b>OBJECTIVES (MEASURABLE)</b>	<b>DATA INDICATORS &amp; SOURCES</b>	<b>2010+ DATA MEASURE</b>	<b>METHODS/ STRATEGIES</b>	<b>WHO</b>	<b>TIME LINE (BEGIN &amp; END DATE)</b>	<b>STATUS</b>
<p>Monitor legislation (proposals, bills, public acts) that impact families and youth, especially with regard to substance use, and mental health issues on an ongoing basis.</p> <p>Correspond with appropriate legislators regarding legislation, in order to educate, provide information, and advocate on behalf of families and youth at least one time per year.</p>	<p>Local Legislative Aides/Staff</p> <p>Local Legislators</p> <p>FACE</p> <p>BSAAS</p> <p>OHSP</p>	Member identified	Identify a BCPN member to monitor legislative activity on BCPN related issues	BCPN Membership	11.2010	Green
		Relationship developed	Member develops a relationship with an aide in each elected officials office	BCPN Member	TBD	Yellow
		Standing agenda item/report added to agenda	Establish a standing report on legislative activity at BCPN meetings	BCPN Co-Chair	11.2010	Green
		Packet developed	Develop communication/educational material packet for legislators/aides	BCPN Membership	1.2011	Yellow
		Meet & Greet completed	<p>Perform a "meet &amp; greet" With newly elected legislators (one-on-one) meeting/education/information sharing</p> <p>- BCPN member will also indicate that they would like to maintain an ongoing communication relationship</p>	BCPN Members	2.2011	Yellow
			Written correspondence to legislators will be developed/sent at least quarterly.	BCPN Members	5.2011 - ongoing	Yellow

**Goal 4:** Engage in advocacy activities with the entire community that promote a healthy, supportive community environment for youth

<b>OBJECTIVES (MEASURABLE)</b>	<b>DATA INDICATORS &amp; SOURCES</b>	<b>2010+ DATA MEASURE</b>	<b>METHODS/ STRATEGIES</b>	<b>WHO</b>	<b>TIME LINE (BEGIN &amp; END DATE)</b>	<b>STATUS</b>
At least one contact per year will be made with the Bay City/Bay County Commission and other Jurisdictions to advocate for additional alcohol management requirements for festival promoters and at festivals and other pertinent issues on substance use	Local ordinances on festival permits Park usage Alcohol licensing Liability Insurance	Presentation developed  Presentation scheduled  Contact made/presentation made before Commission  Follow-Up completed  Feedback shared with BCPN	Develop informational presentation  Obtain time on Commission agenda/public comment period  Present information  Follow-up with Commissioners  Compile feedback from Commissioners on their response to the information - and present at BCPN	BCPN Members  Chair or Co-Chair  BCPN Member(s)  BCPN Member(s)  BCPN Member(s)	11.2010 - 1.2011  1.2011  3.2011  4.2011  5.2011 - 6.2011	Green  Red  Red  Red  Red
At least one contact per year will be made with Bay County Festival Organizers to educate them about proper alcohol management at festivals	Local ordinances on festival permits Park usage Alcohol licensing Liability Insurance	Contacts made/presentation made to Festival organizers  Presentation evaluated	Develop informational presentation  Obtain time with festival organizer (either as a group or individually)  Present information  Evaluate presentation	BCPN Members BCPN Member(s)  BCPN Member(s) BCPN Member(s)	11.2010 - 1.2011*  1.2011*  3.2011*  3.2011 - 4.2011*	Green  Green  Green  Green
Provide leadership for/and participation in CAAPT Committee activities	CAAPT Committee Members  BCPN Members	Float created/entered  Town Hall meeting held	St. Patrick's Day Parade Float (annual)  Town Hall Meeting on Underage Drinking (Bi-Annual)	BCPN  BCPN	1.2011 - ongoing*  2012 Bi-annually thereafter	Green  Green

	Event evaluations	Sticker Shock event held	Sticker Shock Campaign (annual)	BCPN	Spring 2011 - ongoing *	Green
		Lock-in held	Red Sock Hop Lock-In (annual)	BCPN	Winter 2011 - ongoing *	Green

**Goal 5:** Continue to build the membership, sustainability, and visibility of the Bay County Prevention Network.

<b>OBJECTIVES (MEASURABLE)</b>	<b>DATA INDICATORS &amp; SOURCES</b>	<b>2010+ DATA MEASURE</b>	<b>METHODS/ STRATEGIES</b>	<b>WHO</b>	<b>TIME LINE (BEGIN &amp; END DATE)</b>	<b>STATUS</b>
<p>Membership:</p> <p>1.) Increase the participating membership in the Bay County Prevention Network.</p> <p>2.) Retain current Bay County Prevention Network members.</p>	<p>Current member evaluation.</p> <p>Meeting evaluation</p> <p>Collaboration Self-Assessment</p>	Additional members sought	Seek additional members through project-based activities.	Membership Sub-committee	9.2010 - ongoing	Green
		Orientation packet developed	Develop an orientation packet for all new members of the BCPN.	Membership Sub-committee	9.2010 - 11.2010	Green
		Orientations provided	Provide new members with an orientation to the group.	Membership Sub-committee	11.2010 - ongoing	Green
		Mentor identified/assigned	Provide new members with a "mentor" who has been participating for a minimum of 2 years.	Membership Sub-committee	11.2010 - ongoing	Red
		Meeting Evaluation designed	Design a meeting evaluation to be completed after each meeting	Membership Sub-committee	10.2010 - ongoing (following each meeting)	Red
		Meetings evaluated monthly	Evaluate meetings to ensure that membership has the opportunity to provide feedback on meeting structure, content, etc. - compile responses	All BCPN members	11.2010 - ongoing as needed	Yellow
		Discussed monthly	Discuss trends in comments with the full group and make adjustments as necessary.	Chair/Co-Chair	5.2011 - annually thereafter	Red
		Self-assessment developed and performed annually				

			Develop and Perform a collaboration self-assessment.	All BCPN members		Red
Sustainability:						
Develop a financial sustainability plan for BCPN projects	Examples of other financial sustainability plans	Financial sustainability plan developed	Locate other examples of sustainability plans	BCPN Co-Chairs	5.2011	Red
			Develop a BCPN sustainability plan	BCPN Sub-committee	6.2011-1.2012	Red

**GOAL 6: Increase community awareness of the Bay County Prevention Network.**

<b>OBJECTIVES (MEASURABLE)</b>	<b>DATA INDICATORS &amp; SOURCES</b>	<b>2010+ DATA MEASURE</b>	<b>METHODS/ STRATEGIES</b>	<b>WHO</b>	<b>TIME LINE (BEGIN &amp; END DATE)</b>	<b>STATUS</b>
<p>Visibility:</p> <p>Submit Letters to the Editor of local papers on pertinent topics, responses to articles at least bi-monthly.</p> <p>Submit Press/Media Releases to local media outlets at least quarterly.</p> <p>Provide at least three presentations about the Bay County Prevention Network</p>	<p>Local Media outlets - newspapers - MLive - TV - Radios</p> <p>BCPN Website</p> <p>Partner Websites</p> <p>List of local community, civic, business, faith groups</p>	<p>Contact persons identified at each local media outlet</p> <p>List of topics identified</p> <p>Schedule developed</p> <p>Letters to the editor written and submitted</p> <p>Press releases written and submitted</p> <p>One white paper written annually</p> <p>Speaking Committee Est.</p> <p>Presentation developed</p> <p>Presentations scheduled/made</p>	<p>Develop relationships with local media outlets and reporters.</p> <p>Letters to the Editor: Identify educational/responsorial topics for Letter to the Editor subjects</p> <p>Create a Letter to the Editor schedule identifying a BCPN member who will write the letter monthly or bi-monthly.</p> <p>Press Releases: Identify opportunities to release information to the press about upcoming events, projects, advocacy issues.</p> <p>White Papers: Identify opportunities to develop white papers for community education or advocacy purposes.</p> <p>Establish a Speaking Committee</p> <p>Develop presentation Include data BCPN Activities How leaders can get involved</p> <p>Presentations to Bay County Civic groups, business leaders, service</p>	<p>BCPN Members</p> <p>BCPN Members</p> <p>BCPN Members</p> <p>BCPN Members</p> <p>BCPN Members</p> <p>BCPN Co-Chair</p> <p>BCPN Co-Chairs</p> <p>BCPN Members</p>	<p>1.2011</p> <p>1.2011 - ongoing</p> <p>2.2011 - ongoing</p> <p>3.2011 - ongoing</p> <p>4.2011 - ongoing</p> <p>1.2011</p> <p>2.2011</p> <p>4.2011 - ongoing</p>	<p>Red</p> <p>Green</p> <p>Green</p> <p>Green</p> <p>Red</p> <p>Green</p> <p>Green</p> <p>Green</p>

			clubs, politicians, and the faith community			
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# Developing a System of Care: Children with Serious Emotional Disturbances and their Families Community Work Plan

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Bay County

Updated 5.26.2011

## **Committee Purpose/Charge**

Develop an organization of public and private service components within the Bay and Arenac Community into a comprehensive and interconnected network in order to accomplish better outcomes for children and youth.

Improve coordination of services for youth with serious emotional disturbances (SED).

**GOAL: Increase awareness and knowledge of services available to children with serious emotional disturbances and their families.**

<b>OBJECTIVES (MEASURABLE)</b>	<b>DATA INDICATORS &amp; SOURCES</b>	<b>2011+ DATA MEASURE</b>	<b>METHODS/ STRATEGIES</b>	<b>WHO</b>	<b>TIME LINE  (BEGIN &amp; END DATE)</b>	<b>STATUS</b>
Assess existing community resources available for children with Serious Emotional Disturbances (SED) and their families.	1. Bay Arenac Call Center list of available resources 2. Consumer input via Focus Groups 3. Community Agency Input via Planning Meetings 4. Surveys of children with SED and their families who are utilizing available resources	Community resources compiled (reviewed annually for updates)  Resource directory developed (revised annually)	1. Contact Bay Arenac Call Center for listing of available resources for children with SED  2. Interview consumers of services to determine use of existing resources  3. Utilize information from Call Center, Focus groups, and Community Planning Meetings to develop a draft list of resources across the continuum of care for children with SED and their families.  4. Present draft document for review by the Systems of Care workgroup  5. Invite Bay Arenac Call Center Director to discuss how the SOC-DD workgroup can ensure effective information and referral through the Call Center	1. Trisha Charbonneau-Ivey  2. Trisha Charbonneau-Ivey  3. Trisha Charbonneau-Ivey  4. Trisha Charbonneau-Ivey  5. Trisha Charbonneau-Ivey	10-2010-11-2010  9-2010-11-2010  10-2010-12-2010  11-2010-12-2010  5.4.2010	Green  Green  Green  Green  Yellow

<p>Increase awareness of existing Community Resources available for children with SED and their families among service providers.</p>	<p>1. Survey will be conducted prior to, and 6 months following the implementation of the "Frontline Luncheons" as well as every 6 months thereafter.</p>	<p>Service providers surveyed will indicate an increased knowledge of available community resources for children with SED and their families.</p>	<p>1. Develop a Service Providers meeting for front line staff.</p> <ul style="list-style-type: none"> <li>• Develop structure</li> <li>• Identify co-chairs</li> <li>• Identify speakers for meetings</li> <li>• Schedule first meeting</li> <li>• Develop meeting evaluation</li> </ul> <p>2. Disseminate Invitations to frontline staff</p> <p>3.. Hold first Frontline Luncheon</p> <p>4. Evaluate meeting after each session</p>	1. SOC-SED Workgroup	1-2011-3-2011	Green
		<p>Service providers will indicate improved communication with staff across agencies.</p>		2. SOC-SED Workgroup - Frontline Luncheon Co-Chairs	2-2011 - ongoing	Yellow
				3. SOC-SED Workgroup	3-2011 - Ongoing	Green
				4. SOC-DD Workgroup	11-2010	Yellow

**GOAL: Improve coordination among providers of services and supports for children with serious emotional disturbances and their families.**

<b>OBJECTIVES (MEASURABLE)</b>	<b>DATA INDICATORS &amp; SOURCES</b>	<b>2011+ DATA MEASURE</b>	<b>METHODS/ STRATEGIES</b>	<b>WHO</b>	<b>TIME LINE</b>  (BEGIN & END DATE)	<b>STATUS</b>
Develop a common release of information.	1. Examples of Common Releases from Systems of Care initiatives/groups across Michigan/Nation  2. Agency/State protocols/requirements for release of information	1. Common release of information developed	1. Establish a sub-committee to develop common release <ul style="list-style-type: none"> <li>• gather and study example documents</li> <li>• develop draft with guidance from DHS, BABH, and Court</li> </ul> 2. Present draft to SOC-SED Workgroup  3. Develop Memorandum of Understanding outlining the use of common release <ul style="list-style-type: none"> <li>• MOU will identify implementation date</li> </ul> 4. Evaluate use of Release six months after implementation and annually thereafter	SOC-SED Workgroup    SOC-SED Workgroup-Subcommittee    SOC-SED Workgroup subcommittee    SOC-SED Workgroup	1.2011 - 7.2011    8.2011    9.2011-10.2011    2.2012	Green    Yellow    Yellow    Yellow

**GOAL: Improve coordination among providers of services and supports for children with serious emotional disturbances and their families.**

OBJECTIVES (MEASURABLE)	DATA INDICATORS & SOURCES	2011+ DATA MEASURE	METHODS/ STRATEGIES	WHO	TIME LINE  (BEGIN & END DATE)	STATUS
Explore the wraparound model.	1. Examples of wraparound implementation from Systems of Care initiatives/groups across Michigan/Nation  2. Research wraparound model	1. Information on Wraparound Model obtained and disseminated to SOC-SED Workgroup membership 2. Presentation held on Wraparound from State liaison and neighboring community that has implemented model	1. Invite Millie Shepherd to present information on the Wraparound model <ul style="list-style-type: none"> <li>• Disseminate articles and other information on Wraparound</li> </ul> 2. Invite a representative from a neighboring community that is using Wraparound to discuss their experience  3. Hold discussion on possible implementation of Wraparound model at SOC-SED meeting	SOC-SED Workgroup	2.2011-6.2011	Green
				SOC-SED Workgroup	2.2011-8.2011	Yellow
				SOC-SED Workgroup	9.2011-12.2011	Yellow

<b>Goal: Promote interagency information sharing and relationship building.</b>						
<b>OBJECTIVES (MEASURABLE)</b>	<b>DATA INDICATORS &amp; SOURCES</b>	<b>2010+ DATA MEASURE</b>	<b>METHODS/ STRATEGIES</b>	<b>WHO</b>	<b>TIME LINE  (BEGIN &amp; END DATE)</b>	<b>STATUS</b>
<p>Service providers will report improved knowledge of available resources to assist families.</p> <p>Service providers will report improved relationships among service providers.</p>	Meeting Evaluations	<p>Meeting attendees will report satisfaction with meeting structure and function on meeting evaluations.</p> <p>Distribution list recipients will report satisfaction with emails/information/announcements/resources received via email distribution list for SOC-DD Workgroup.</p>	1. Hold regular meetings of the SOC-SED workgroup	SOC-SED Workgroup	Ongoing	Yellow
			2. Provide time on the agenda for sharing of agency information or agency presentations on services.	SOC-SED Chairperson	Ongoing	Yellow
			3. Maintain a current distribution list of recipients/members for information and update dissemination via email	SOC-DD Chairperson	Ongoing	Yellow
			4. Develop an evaluation for the Systems of Care workgroup.	SOC-DD Workgroup	1.2011	Yellow
			5. Evaluate the Systems of Care workgroup via survey annually.	SOC-DD Workgroup	10.2011 - annually thereafter	Yellow

**GOAL: Provide natural supports and education for families of children with serious emotional disturbances.**

<b>OBJECTIVES (MEASURABLE)</b>	<b>DATA INDICATORS &amp; SOURCES</b>	<b>2011+ DATA MEASURE</b>	<b>METHODS/ STRATEGIES</b>	<b>WHO</b>	<b>TIME LINE</b> <small>(BEGIN &amp; END DATE)</small>	<b>STATUS</b>
Increase parent involvement in Systems of Care	Association for Children's Mental Health	Five more parents will join the Systems of Care Workgroup by Fall 2011	<ol style="list-style-type: none"> <li>1. Invite Association for Children's Mental Health for presentation on Parent involvement and ACMH Chapter Establishment</li> <li>2. Explore and discuss methods to increase parent/family/youth involvement at Systems of Care</li> <li>3. Develop an implementation plan for increasing parent involvement</li> </ol>	<ol style="list-style-type: none"> <li>1. Trisha Charbonneau-Ivey</li> <li>2. SOC-SED Workgroup</li> <li>3. SOC-SED Workgroup</li> </ol>	<ol style="list-style-type: none"> <li>1.2011-3.2011</li> <li>2.2011-ongoing</li> <li>3. 2011-5.2011</li> </ol>	<ol style="list-style-type: none"> <li>Green</li> <li>Yellow</li> <li>Yellow</li> </ol>

<b>GOAL: Provide natural supports and education for families of children with serious emotional disturbances.</b>						
<b>OBJECTIVES (MEASURABLE)</b>	<b>DATA INDICATORS &amp; SOURCES</b>	<b>2011+ DATA MEASURE</b>	<b>METHODS/ STRATEGIES</b>	<b>WHO</b>	<b>TIME LINE  (BEGIN &amp; END DATE)</b>	<b>STATUS</b>
Develop a Peer to Peer System to provide support and education for parents and guardians of children with serious emotional disabilities	SOC Peer Networks in other Communities  Advocacy Group Resources	Peer to Peer System Development Plan created	1. Research other established peer to peer support and education systems in Michigan.	1. Trisha Charbonneau-Ivey	11.2011-	Yellow
			2. Create summary report for presentation to SOC-SED Workgroup	2. Trisha Charbonneau-Ivey	7-2010	Yellow
			3. Develop a Community Peer to Peer Support and Education Plan for Bay and Arenac Counties. Plan to include: <ul style="list-style-type: none"> <li>• Use of Social Networking Sites</li> <li>• Promotion of Peer to Peer support services</li> </ul>	3. SOC-DD Workgroup and Trisha Charbonneau-Ivey	7-2010 - 1-2011	Yellow
			4. Identify Peer volunteers who are willing to lead these support and education efforts.	4. SOC-SED Workgroup	1-2011	Yellow
			5. Train Peer Support volunteers in establishing healthy boundaries and leadership.	5. SOC-SED Workgroup	2-2011	Yellow
			6. Implement Peer Support Plan including training components TBD	6. SOC-SED Workgroup and Peer Support Volunteers	3-2011	Yellow

**GOAL: Provide supports for youth with a serious emotional disturbance who lack parent support/participation.**

<b>OBJECTIVES (MEASURABLE)</b>	<b>DATA INDICATORS &amp; SOURCES</b>	<b>2011+ DATA MEASURE</b>	<b>METHODS/ STRATEGIES</b>	<b>WHO</b>	<b>TIME LINE  (BEGIN &amp; END DATE)</b>	<b>STATUS</b>
<p>Develop an after-school support group for youth with a serious emotional disturbance but without parent support preventing them from seeking traditional support and counseling services.</p>	<p>Seek examples from other communities in MI/U.S.  Advocacy Group Resources</p>	<p>After-school support group plan developed</p>	<p>1. Research other established after-school support groups in Michigan/US  2. Create summary report for presentation to SOC-SED Workgroup  3. Develop an After-School Support Group Implementation Plan for Bay County. Plan to identify:</p> <ul style="list-style-type: none"> <li>• Volunteer clinicians</li> <li>• tactics for promotion or referral to support group</li> <li>• topics/modules</li> </ul> <p>6. Implement After-school support group implementation plan</p>	<p>1. SED-SOC Workgroup Subcommittee  2. SED-SOC Workgroup Subcommittee  3. SOC-DD Workgroup and Trisha Charbonneau-Ivey  6. SOC-SED Workgroup and Identified partners</p>	<p>6.2011-7.2011  8-2011  9-2011-12-2011      1.2012</p>	<p>Yellow  Yellow  Yellow      Yellow</p>

<b>GOAL: Provide training and education on serious emotional disturbances for service providers and families.</b>						
<b>OBJECTIVES (MEASURABLE)</b>	<b>DATA INDICATORS &amp; SOURCES</b>	<b>2011+ DATA MEASURE</b>	<b>METHODS/ STRATEGIES</b>	<b>WHO</b>	<b>TIME LINE  (BEGIN &amp; END DATE)</b>	<b>STATUS</b>
Provide one training opportunity per year for families.  Provide one training opportunity per year for professionals.	Training Needs Survey	Training Plan Developed and Implementation Timeline Established for trainings	1. Develop a survey for service providers to identify needed training	SOC- SED Workgroup	1.2012 - 4.2012	Yellow
			2. Research appropriate trainings/trainers to meet community need.	SOC - SED Workgroup	4.2012-9.2012	Yellow
			3. Develop a training plan	SOC - SED Workgroup	10.2012-1.2013	Yellow
			4. Establish an implementation timeline for trainings	SOC - SED Workgroup	11.2012-1.2013	Yellow
			5. Provide trainings according to the implementation timeline	SOC - SED Workgroup/ Identified Trainer	TBD	Yellow
			6. Evaluate trainings via survey	SOC - SED Workgroup/ Identified Trainer	TBD	Yellow

Please note:

Access Alliance of Michigan is currently monitoring the following indicators across the affiliation, which includes Bay, Arenac, Montcalm, Shiawassee, Huron, Tuscola, and Sanilac Counties, to monitor the following outcomes for Systems of Care for Children:

- inpatient hospitalizations
- out of home placements
- juvenile detention and/or incarceration
- school adverse actions

# Developing a System of Care: Children with Developmental Disabilities and their Families Community Work Plan

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Bay and Arenac Counties

Plan 9.2011

## **Committee Purpose/Charge**

Develop an organization of public and private service components within the Bay and Arenac Community into a comprehensive and interconnected network in order to accomplish better outcomes for children and youth.



<p>Increase awareness of existing Community Resources available for children with DD and their families among both service providers and those people being supported.</p>	<p>1. Survey will be conducted 6 months following the dissemination of the developed directory.</p>	<p>Individuals we support and service providers surveyed will indicate an increased knowledge of available community resources for children with DD and their families.</p>	<p>The workgroup identified that the resource kit would be a duplication of a kit distributed by Early On in the community.</p>		1.2011	Green
			<p>1. Develop a plan for disseminating the Resource Directory and Call Center Information to:</p> <ul style="list-style-type: none"> <li>• Individuals we support</li> <li>• Schools</li> <li>• Health Care Providers</li> <li>• Service Providers</li> <li>• Other identified key stakeholders</li> </ul>	1. SOC-DD Workgroup	6.2010	
			<p>2. Disseminate Resource Directory to identified stakeholders</p> <ul style="list-style-type: none"> <li>• Email distribution lists</li> <li>• Social Media Sites</li> <li>• Postal Mail</li> <li>• Website Links</li> </ul>	2. SOC-DD Workgroup	9.2010 - Ongoing	Yellow
			<p>4. Develop Survey tool to measure level of resource awareness</p>	4. SOC-DD Workgroup	11-2010	Green

**GOAL: Increase awareness and knowledge of services available to children with developmental disabilities and their families.**

<b>OBJECTIVES (MEASURABLE)</b>	<b>DATA INDICATORS &amp; SOURCES</b>	<b>2010+ DATA MEASURE</b>	<b>METHODS/ STRATEGIES</b>	<b>WHO</b>	<b>TIME LINE (BEGIN &amp; END DATE)</b>	<b>STATUS</b>
<p>Provide a comprehensive resource directory for service providers (including general and ancillary services)</p>	<p>1. Survey will be conducted 6 months following the dissemination of information about available Call Center Services to providers</p>	<p>1. Service providers will indicate knowledge of the Bay Arenac Call Center and how to access information to assist people they support.</p>	<p>1. Identify opportunities to work with the Bay Arenac Call Center to disseminate promotional material for BACC.</p>	<p>SOC-DD Workgroup</p>	<p>5.2010</p>	<p>Green</p>
			<p>2. Develop a list of "Search Tips" for use on the Call Center Website to assist anyone in finding information on services for children with DD and their families. Tabled until 2-1-1 Services are started, anticipated start date of 1.2012</p>	<p>SOC-DD Workgroup with Call Center Assistance</p>	<p>9.2010</p>	<p>Yellow</p>
			<p>3. Utilize existing email networks and distribution lists to disseminate Call Center number and search tips for accessing</p>	<p>Trisha Charbonneau-Ivey and SOC-DD Workgroup</p>	<p>9.2010</p>	<p>Yellow</p>
			<p>4. Develop survey tool to assess progress of awareness efforts</p>		<p>10.2010 - 11.2010</p>	<p>Yellow</p>
			<p>5. Disseminate survey tool to providers and people we support</p>		<p>2.2011</p>	<p>Yellow</p>

**Goal: Promote interagency information sharing and relationship building.**

<b>OBJECTIVES (MEASURABLE)</b>	<b>DATA INDICATORS &amp; SOURCES</b>	<b>2010+ DATA MEASURE</b>	<b>METHODS/ STRATEGIES</b>	<b>WHO</b>	<b>TIME LINE</b> <small>(BEGIN &amp; END DATE)</small>	<b>STATUS</b>
<p>Service providers will report improved knowledge of available resources to assist families.</p> <p>Service providers will report improved relationships among service providers.</p>	<p>Meeting Evaluations</p>	<p>Meeting attendees will report satisfaction with meeting structure and function on meeting evaluations.</p> <p>Distribution list recipients will report satisfaction with emails/information/announcements/resources received via email distribution list for SOC-DD Workgroup.</p>	<ol style="list-style-type: none"> <li>1. Hold regular meetings of the SOC-DD workgroup</li> <li>2. Provide time on the agenda for sharing of agency information or agency presentations on services.</li> <li>3. Maintain a current list of distribution list recipients for information and update dissemination via email</li> <li>4. Develop an evaluation for the Systems of Care workgroup.</li> <li>5. Evaluate the Systems of Care workgroup via survey annually.</li> </ol>	<p>SOC-DD Workgroup</p> <p>SOC-DD Chairperson</p> <p>SOC-DD Chairperson</p> <p>SOC-DD Workgroup</p> <p>SOC-DD Workgroup</p>	<p>Ongoing</p> <p>Ongoing</p> <p>Ongoing</p> <p>10.2011</p> <p>January 2011 - annually thereafter</p>	<p>Yellow</p> <p>Yellow</p> <p>Yellow</p> <p>Yellow</p> <p>Yellow</p>

**GOAL: Provide natural supports and education for families of children with developmental disabilities.**

<b>OBJECTIVES (MEASURABLE)</b>	<b>DATA INDICATORS &amp; SOURCES</b>	<b>2010+ DATA MEASURE</b>	<b>METHODS/ STRATEGIES</b>	<b>WHO</b>	<b>TIME LINE</b> <small>(BEGIN &amp; END DATE)</small>	<b>STATUS</b>
Develop a Peer to Peer System to provide support and education for parents and guardians of children with developmental disabilities	SOC Peer Networks in other Communities  Advocacy Group Resources	Peer to Peer System Development Plan created	1. Research other established peer to peer support and education systems in Michigan.	1. Trisha Charbonneau-Ivey	5-2010 - 6-2010	Green
			2. Create summary report for presentation to SOC-DD Workgroup	2. Trisha Charbonneau-Ivey	7-2010	Green
			3. Develop a Community Peer to Peer Support and Education Plan for Bay and Arenac Counties. Plan to include: <ul style="list-style-type: none"> <li>• Use of Social Networking Sites</li> <li>• Promotion of Parent Support Group services</li> </ul>	3. SOC-DD Workgroup and Trisha Charbonneau-Ivey	9-2010-3.2011	Green
			4. Identify Peer volunteers who are willing to lead these support and education efforts.	4. SOC-DD Workgroup	10.2011-1.2012	Yellow
			5. Train Peer Support volunteers in establishing healthy boundaries and leadership.	5. SOC-DD Workgroup	2-2011	Yellow
			6. Implement Peer Support Plan including training components on <ul style="list-style-type: none"> <li>• Child development</li> <li>• Disabilities</li> <li>• Treatment</li> </ul>	6. SOC-DD Workgroup and Peer Support Volunteers	3-2011	Yellow

			<ul style="list-style-type: none"> <li>• Benefits (SSI, Insurance, State/FedPrograms)</li> <li>• Other</li> </ul>			
<b>GOAL: Provide training and education on developmental disabilities for service providers and families.</b>						
<b>OBJECTIVES (MEASURABLE)</b>	<b>DATA INDICATORS &amp; SOURCES</b>	<b>2010+ DATA MEASURE</b>	<b>METHODS/ STRATEGIES</b>	<b>WHO</b>	<b>TIME LINE (BEGIN &amp; END DATE)</b>	<b>STATUS</b>
<p>Provide one training opportunity per year for families.</p> <p>Provide one training opportunity per year for professionals.</p>	Training Needs Survey	Training Plan Developed and Implementation Timeline Established for trainings	<ol style="list-style-type: none"> <li>1. Develop a survey for service providers to identify needed training</li> <li>2. Research appropriate trainings/trainers to meet community need.</li> <li>3. Develop a training plan</li> <li>4. Establish an implementation timeline for trainings</li> <li>5. Provide trainings according to the implementation timeline</li> <li>6. Evaluate trainings via survey</li> </ol>	<p>SOC-DD Workgroup</p> <p>SOC-DD Workgroup</p> <p>SOC-DD Workgroup</p> <p>SOC-DD Workgroup</p> <p>SOC-DD Workgroup/ Identified Trainer</p> <p>SOC-DD Workgroup/ Identified Trainer</p>	<p>10-2011-12-2011</p> <p>10-2011-12-2011</p> <p>3-2012-4-2012</p> <p>4-2012 - 5-2012</p> <p>TBD</p> <p>TBD</p>	<p>Yellow</p> <p>Yellow</p> <p>Yellow</p> <p>Yellow</p> <p>Yellow</p> <p>Yellow</p>

Please note: Bay Arenac Behavioral Health is currently monitoring the following indicators across the Access Alliance of Michigan region to evaluate Systems of Care: inpatient hospitalizations; out of home placements; juvenile detention and/or incarceration; school adverse actions.

# Adult Needs and Resources Task Force

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Objectives (Measurable)	Data Indicators & Sources	2009+ Data measure	Methods/ Strategies	Who	Time Line (Begin & End Date)	Status
<b>Education</b>						
<p>Educate Service Providers and the public about educational and vocational services, including career counseling available to traditional and continuing education students.</p>	<p>Data from: Bay Arenac ISD Delta College &amp; other Vo.Ed Providers</p> <p># of residents who complete a degree (US Census Bureau)</p> <p># of Bay County residents who enroll in a college in the area</p>	<p>Service providers and the public will report increase in knowledge of educational and vocational resources (pre &amp; post survey) after the distribution of materials and the fair has been held</p> <p>3% increase in enrollment in college courses</p>	<p>Invite additional members to represent key agencies as needed</p> <p>Inventory current educational and vocational services for adults.</p> <p>Develop a resource list including eligibility, fees, public transit, type of training, etc.</p> <p>Update Annually and Redistribute via distribution lists and put in packets at Project Connect Event</p> <p>Hold an educational fair working with Project Connect Event at Community Center 5/2010 Countermeasure - Information will be distributed at Project Connect but Educational Fair will not be held due to duplication</p>	<p>ANRTF Education Subcommittee</p> <p>ANRTF Education Subcommittee</p> <p>All &amp; Vicki Ribble of BACC</p> <p>ANRTF &amp; All Educational Providers</p>	<p>1/ 2008 - Ongoing</p> <p>2/08-5/08</p> <p>9/08</p> <p>11/19/08 (annually thereafter)</p>	<p>Yellow</p> <p>Green</p> <p>Red</p> <p>Yellow</p>

<p>Educate the public about the availability of and access to student scholarships, grants, loans, and other subsidies.</p>	<p>Data from: Michigan Department of Education Saginaw Valley State University Delta College MI Works Bay Area Community Foundation Bay Arenac Call Center</p>		<p>Inventory current financial aid resources available to Bay County residents w/Voc. Ed List</p> <p>Create a resource database or brochure listing the available services.</p> <p>Hold community workshops to educate adults about financial aid opportunities. 5/2010 Countermeasure - Distribute List of Financial Aid Contacts at local colleges via email distribution lists</p>	<p>All</p> <p>ANRTF Education Subcommittee &amp; Bay Arenac Call Center</p>	<p>9-10-08</p> <p>10/2008-1/2009</p>	<p>Green</p> <p>Green</p>
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<b>Objectives (Measurable)</b>	<b>Data Indicators &amp; Sources</b>	<b>2009+ Data measure</b>	<b>Methods/ Strategies</b>	<b>Who</b>	<b>Time Line (Begin &amp; End Date)</b>	<b>Status</b>
<b>Employment</b>						
Increase awareness of transportation services for employment.	Hours of operation, access to, and availability of public transit.  Data on use of public transit for travel to employment.	Increase hours of operation, access to, and availability of public transit.  Increased use of public transit for travel to employment.	Inventory existing transportation resources in the community.  Send Letter of community support for Bay Metro Transit Authority 5/2010 Countermeasure - Approach Bay Metro about support needed for millage renewal Letter would be sent with regard to millage	ANRTF & SSTF  ANRTF & SST	2/2008-3/2009  Fall 2010	Green  Red
Advocate for increased transportation resources for employment, including increasing alternative transportation options.	Baseline of funding for public transportation in Bay County.	Increase funding for transportation in Bay County.	Work with Bay Metro to identify advocacy needs.  Monitor Need and Data	ANRTF & SSTF  ANRTF & SSTF  ANRTF & SSTF	3/2009  6/2009-ongoing  Ongoing	Green  Yellow  Yellow

<b>Healthcare</b>						
<b>Objectives (Measurable)</b>	<b>Data Indicators &amp; Sources</b>	<b>2009+ Data measure</b>	<b>Methods/ Strategies</b>	<b>Who</b>	<b>Time Line (Begin &amp; End Date)</b>	<b>Status</b>
Gather Data on Current Substance Abuse Service Needs	Baseline of data acquired from local providers.	Data updated annually	Work with BASIS, Riverhaven Coordinating Agency, and the Neighborhood Resource Center to obtain data on services available.	ANRTF & BCPN	11/2008	Green
Gather Mental Health Parity Data	Information obtained and distributed to members.	ANRTF Healthcare Subcommittee Informed	Work with BABHA and other mental health providers to stay informed of developments.		7-08 - ongoing	Green
Gather information on Available financial resources	Create list of resources currently available	Increase awareness of available resources	Gather data from Bay Regional Medical Center Programs, Pardee Cancer Foundation, and other community agencies.	Subcommittee of ANRTF	2-2011 - 5-2011	Yellow
Educate providers and community on available resources	List distributed to provider networks	Increase community awareness of available resources	Assess need for additional resources		5-2011 - annually thereafter	
Increase financial assistance funding for Medical Expenses	Create Baseline funding Matrix for Medical Financial Assistance	Assess need for additional resources Increase funding for Medical Financial Assit.	Begin grant proposal research Write grant proposals & seek alternate sources of funding.	Healthcare Subcommittee of ANRTF Adult Needs and Resources Task Force	8-2011	Yellow Yellow

<b>Objectives (Measurable)</b>	<b>Data Indicators &amp; Sources</b>	<b>2009+ Data measure</b>	<b>Methods/ Strategies</b>	<b>Who</b>	<b>Time Line (Begin &amp; End Date)</b>	<b>Status</b>
Research community-level universal health care	Baseline of data acquired.		Bay Health Plan Presentation	Healthcare Subcommittee of ANRTF	9/08	Green
Increase awareness and availability of counseling services provided for free or on a sliding fee scale.	Information acquired/Brochure Created		Gather data on all available free, low-cost, and sliding fee scale providers of counseling services.	Healthcare Subcommittee of ANRTF and Senior Task Force	3/09	Green
	Additional Services Established		Work with local providers to expand available services		5/2009-1/2010	Green
Increase community awareness of substance abuse issues, including the prescription drug problem.	Data collected on usage in Bay County		Presentation by Riverhaven Coordinating Agency to ANRTF on Drug Issue	Healthcare Subcommittee of ANRTF And BCPN	11/08	Green
	MiPHY Data		Hold a provider forum for health and human services workers	Healthcare Subcommittee of ANRTF And BCPN	2/09- bi-annually thereafter	Yellow
	MAPS System		Hold a forum for the community		5/09 – as needed thereafter	Yellow
	Riverhaven Assessments (Access Alliance Data)					
Data on Drug Offenses (all types)						

Develop a system to redistribute medical supplies and equipment	Healthcare agencies Home healthcare agencies	System developed  System marketed widely/regularly	Identify organizations that store, collect, and redistribute supplies and equipment	ANRTF, Disability Service Orgs., and Healthcare Orgs.	1-2011	Green
	Disability Services Resource Center		Explore and evaluate current measures to advertise redistribution efforts		1-2011	Green
	Disability Network		Identify individuals and organizations that should be aware of available resources and opportunities to donate - Identify target audiences		2-2011	Green
			Develop/Implement a marketing plan for the redistribution program		3-2011 - 5-2011	Green
			Evaluate annually		6-2011 - 8-2011	Green
					Ongoing	Yellow

# Senior Task Force

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**GOALS/OUTCOMES:** To promote the independence of ‘ well seniors’ and enhance the dignity of ‘frail seniors’ of Bay County and their families through advocacy, education, and innovation- supporting efficient and effective policies, comprehensive programs and quality services.

<b>OBJECTIVES (MEASURABLE)</b>	<b>DATA INDICATORS &amp; SOURCES</b>	<b>2008+ DATA MEASURE</b>	<b>METHODS/ STRATEGIES</b>	<b>WHO</b>	<b>TIME LINE (BEGIN &amp; END DATE)</b>	<b>STATUS</b>
<p>HEALTH:</p> <p>Increase older adult's participation in fitness, socialization and volunteer opportunities</p> <p>Increase awareness and availability of counseling services provided for free or on a sliding fee scale.</p>	<p>Program enrollment data from community programs (RSVP, YMCA, YWCA, etc.)</p> <p>Information acquired/Brochure Created</p> <p>Additional Services Established</p>	<p>Usage in community opportunities increases by 5%</p>	<p>Conduct survey</p> <p>Gather data on all available free, low-cost, and sliding fee scale providers of counseling services.</p> <p>Work with local providers to expand available services</p>	<p>STF Sub-committee</p> <p>Healthcare Subcommittee of ANRTF and Senior Task Force</p>	<p>10-2010 - ongoing</p> <p>3/09</p> <p>5/2009-1/2010</p>	<p>Yellow</p> <p>Green</p> <p>Green</p>
<p>EDUCATION:</p> <p>Educate and bring awareness to the community on wide variety of senior services Especially Tax and Utility Assistance</p> <p>Work with First Responders to educate them on the needs specific to the Senior Population (especially Dementia)</p>	<p>BACC Data</p> <p>Meal Site Surveys</p> <p>Bay County 911</p> <p>Bay County Sheriff</p> <p>Local Police Departments</p>	<p>Training offered to all departments</p>	<p>Presentations given to organizations</p> <p>Presentations given to organizations</p>	<p>STF Sub-Committee</p> <p>STF Sub-Committee</p>	<p>10-2008- ongoing</p> <p>10-2009 - ongoing</p>	<p>Yellow</p> <p>Green</p> <p>Yellow</p>

# Senior Task Force

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**WORKGROUP:** Senior Task Force

**GOALS/OUTCOMES:** To promote the independence of ‘ well seniors’ and enhance the dignity of ‘frail seniors’ of Bay County and their families through advocacy, education, and innovation- supporting efficient and effective policies, comprehensive programs and quality services.

<b>OBJECTIVES (MEASURABLE)</b>	<b>DATA INDICATORS &amp; SOURCES</b>	<b>2009+ DATA MEASURE</b>	<b>METHODS/ STRATEGIES</b>	<b>WHO</b>	<b>TIME LINE (BEGIN &amp; END DATE)</b>	<b>STATUS</b>
<p>HEALTH:</p> <p>Increase older adult's participation in fitness, socialization and volunteer opportunities</p> <p>Increase awareness and availability of counseling services provided for free or on a sliding fee scale.</p>	<p>Program enrollment data from community programs (RSVP, YMCA, YWCA, etc.)</p> <p>Information acquired/Brochure Created</p> <p>Additional Services Established</p>	<p>Usage in community opportunities increases by 5%</p>	<p>Conduct survey</p> <p>Gather data on all available free, low-cost, and sliding fee scale providers of counseling services.</p> <p>Work with local providers to expand available services</p>	<p>STF Sub-committee</p> <p>Healthcare Subcommittee of ANRTF and Senior Task Force</p>	<p>10-2010 - ongoing</p> <p>3/09</p> <p>5/2009-1/2010</p>	<p>Yellow</p> <p>Green</p> <p>Green</p>
<p>EDUCATION:</p> <p>Educate and bring awareness to the community on wide variety of senior services Especially Tax and Utility Assistance</p> <p>Work with First Responders to educate them on the needs specific to the Senior Population (especially Dementia)</p>	<p>BACC Data Meal Site Surveys</p> <p>Bay County 911 Bay County Sheriff Local Police Departments</p>	<p>Training offered to all departments</p>	<p>Presentations given to organizations</p> <p>Presentations given to organizations</p>	<p>STF Sub-Committee</p> <p>STF Sub-Committee</p>	<p>10-2008- ongoing</p> <p>10-2009 - ongoing</p>	<p>Yellow</p> <p>Yellow</p>

<b>OBJECTIVES (MEASURABLE)</b>	<b>DATA INDICATORS &amp; SOURCES</b>	<b>2009+ DATA MEASURE</b>	<b>METHODS/ STRATEGIES</b>	<b>WHO</b>	<b>TIME LINE (BEGIN &amp; END DATE)</b>	<b>STATUS</b>
Develop a community education campaign in an effort to prevent Senior Abuse/Fraud/Neglect	Bay County Sheriff's Department  Bay County Banks/Credit Unions  Business Leaders	Coalition Established  Campaign Plan Developed  Community members surveyed	Establish a coalition to address the issues of Fraud/Abuse/Neglect of Seniors to include identified partners  Investigate Fraud/Abuse/Neglect prevention efforts in other Michigan Communities  Develop a community education/awareness plan around Fraud/Abuse/Neglect prevention including: <ul style="list-style-type: none"> <li>• Presentations to stakeholders such as businesses, healthcare professionals, civic groups, and senior organizations</li> </ul>	Senior Task Force Members & Key Stakeholder coalition	8-2010 - ongoing  11.2010 - 1.2011  2.2011 - ongoing	Green  Green  Yellow